



# OLIVEDALE HOME OWNERS ASSOCIATION APPLICATION FOR ALTERATION OF COMMON PROPERTY: PAVING ALTERATION

NAME OF OWNER .....

UNIT NO ..... DATE OF APPLICATION .....

TELEPHONE ..... E MAIL.....

## General Terms and Conditions

1. Application for any change to the Village is to be made in writing.
2. The Directors reserve the right to decline any application.
3. No work may commence before an application has been approved in writing.
4. The application must include a site plan of the unit clearly showing the proposed positioning of the installation/change in relation to the unit, road and neighbouring units.
5. A written quotation for the work must accompany the application.
6. The installer must be a reputable company with staff competent to do the work.
7. Specifications for the installation/change must be included in the submission and must conform to the laid down requirements in the Village. If possible, a colour brochure from the supplier and/or photographs must be included with the specification.
8. The applicant understands that if the installation/change does not conform to the specifications approved in this application, the Directors can issue an instruction for the removal of the structure and reinstatement of the unit to its original state at the owners cost.
9. Although the installation/change will be erected on common property, the applicant undertakes to maintain the installation/change at their own cost and the Directors reserve the right to take any action that may be necessary if this is not done.
10. Any damage to the existing structure or common property caused by the installation, or attributable at a later stage to the existence of the installation, must be immediately repaired by the owner, at their cost.
11. Insurance of the installation is the responsibility of the owner and the premiums arising therefrom will be for the owner's account.
12. It is the responsibility of the owner, should they sell the unit, to ensure that the purchaser is aware of the conditions of this application.

## Specific Terms and Conditions

13. The Applications will be evaluated based on the aesthetic appearance.
14. Paving must be edged with a roller course on a cement base.
15. All pavers that are removed belong to the HOA and must be delivered to the service area.

- 16. Contact the garden committee regarding grass removed from the area to be paved.
- 17. Colour to match existing paving in the village: Sahara Sand  
Supplier: Aveng Infraset, 012 652 0000 Contact: Elesia Visser
- 18. The following approved suppliers are recommended:
  - a. Brick Paving Company, Contact: Shaun 083 641 8591
  - b. Topform Construction & Maintenance: Henk 072 906 7077
- 19. By signing this application form, the applicant acknowledges having read, understood, and accepted the General and Specific Terms and Conditions associated with this application.

Applicant Signature..... Date.....

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**Application**     Approved     Declined

**Signatures**

Chairman Infrastructure Committee ..... Date.....

Chairperson Aesthetics Committee..... Date.....

General Manager ..... Date.....

**Comments**

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**Checklist**

- Signed Application
- Quotation from supplier installing
- Specifications included in quotation
- Plan of unit with proposed positioning
- Installer qualified
- Dimensions of extension stated

**Inspection**

- Installation satisfactory
- Inspected by: .....
- Signature: .....
- Date: .....