



GARDEN COMMITTEE APPLICATION FOR NEW LANDSCAPING AND ADDITIONS TO EXISTING GARDENS FOR PRIVATE ENCLOSED AREAS AS WELL AS COMMON AREAS DEVELOPED AS ‘ADOPT A GARDEN’

NAME OF OWNER

UNIT NO DATE OF APPLIATION

TELEPHONE E MAIL.....

Terms and Conditions

- 1. This application for garden landscaping must be accompanied by a detailed plan of the proposed garden including a complete list of all plants and their proposed positioning.
- 2. The majority of the plants must be indigenous and specified by their botanical names.
- 3. Only small indigenous trees are allowed due to the size of the gardens.
- 4. Proposed garden ornaments, gazebos, garden sheds and trellises need to be indicated on the plan for items higher than 50cm, a picture of the structure is also required.
- 5. Garden sheds are not allowed to be visible above your courtyard wall.
- 6. Landscaping cannot commence until the application has been approved.
- 7. Bougainvillea, Wisteria or any other invasive climbers must be planted in pots above ground and supported by a trellis. No climbers will be allowed to grow or cling to exterior walls.
- 8. It is the responsibility of the owner to clear the site after completion of the project. However should the resident have soil, lawn or rocks that can still be utilized elsewhere please contact reception.
- 9. Regardless of the above, the application must at all times strictly adhere to all the conduct rules.

Applicant Signature..... Date.....

Chairman Date.....

General Manager Signature..... Date.....

APPROVED	DECLINED
-----------------	-----------------

APPROVAL GRANTED SUBJECT TO THE FOLLOWING CONDITIONS

APPLICATION – GARDEN GATE

Document Checklist

- 1. Signed Application
- 2. Quotation from supplier installing
- 3. Plan of unit with proposed positioning
- 4. Specifications of the changes
- 5. Copy of municipal approval for changes to exterior.

Reason for declining

.....

.....

.....

ALL APPLICATIONS: GENERAL TERMS AND CONDITIONS

The following **General Terms and Conditions** apply to **all** applications for changes and additions to the common areas of Olivedale Retirement Village:

1. Application for any change to the Village is to be made in writing.
2. The Directors reserve the right to decline any application.
3. No work may commence before an application has been approved in writing.
4. The application must include a site plan of the unit clearly showing the proposed positioning of the installation/change in relation to the unit, road and neighbouring units.
5. A written quotation for the work must accompany the application.
6. The installer must be a reputable company with staff qualified to do the work.
7. Specifications for the installation/change must be included in the submission and must conform to the laid down requirements in the Village. If possible, a colour brochure from the supplier and/or photographs must be included with the specification.
8. The applicant understands that if the installation/change does not conform to the specifications approved in this application, the Directors can issue an instruction for the removal of the structure and reinstatement of the unit to its original state at the owners cost.
9. Although the installation/change will be erected on common property, the applicant undertakes to maintain the installation/change at their own cost and the Directors reserve the right to take any action that may be necessary if this is not done.
10. Any damage to the existing structure or common property caused by the installation, or attributable at a later stage to the existence of the installation, must be immediately repaired by the owner, at their cost.
11. Insurance of the installation is the responsibility of the owner and the premiums arising therefrom will be for the owner's account.
12. The conditions of this application must be accepted in writing by any future purchaser of the Section before the Clearance Certificate is issued by the ORV.

Signature of Owner:

Date: