



**OLIVEDALE HOME OWNERS ASSOCIATION
APPLICATION TO ALTER COMMON PROPERTY:
GAS INSTALLATION**

NAME OF OWNER

UNIT NO DATE OF APPLICATION

TELEPHONE E MAIL.....

General Terms and Conditions

1. Application for any change to the Village is to be made in writing.
2. The Directors reserve the right to decline any application.
3. No work may commence before an application has been approved in writing.
4. The application must include a site plan of the unit clearly showing the proposed positioning of the installation/change in relation to the unit, road and neighbouring units.
5. A written quotation for the work must accompany the application.
6. The installer must be a reputable company with staff qualified to do the work.
7. Specifications for the installation/change must be included in the submission and must conform to the laid down requirements in the Village. If possible, a colour brochure from the supplier and/or photographs must be included with the specification.
8. The applicant understands that if the installation/change does not conform to the specifications approved in this application, the Directors can issue an instruction for the removal of the structure and reinstatement of the unit to its original state at the owners cost.
9. Although the installation/change will be erected on common property, the applicant undertakes to maintain the installation/change at their own cost and the Directors reserve the right to take any action that may be necessary if this is not done.
10. Any damage to the existing structure or common property caused by the installation, or attributable at a later stage to the existence of the installation, must be immediately repaired by the owner, at their cost.
11. Insurance of the installation is the responsibility of the owner and the premiums arising therefrom will be for the owner's account.
12. It is the responsibility of the owner, should they sell the unit, to ensure that the purchaser is aware of the conditions of this application.

Specific Terms and Conditions

13. Application for fitting gas must be made in writing.
14. Specifications of where the gas bottles will be positioned must be indicated on a plan of the unit and must comply with gas requirements in 18 below.
15. Installation may only be done by a gas registered fitter.
16. The applicant understands that, should the installation not conform to Village specifications, the Directors will issue an instruction for the removal at the owners cost.
17. The applicant undertakes to maintain any changes made to the common property and the Directors reserve the right to take any action that may be necessary if this is not done.

18. Gas bottles may not be installed:
 - a. Less than 1 meter sideways from doors and windows;
 - b. Less than 2 meters from drains and air vents;
 - c. Less than 3 meters below windows (unless a non-combustible roof is installed)
 - d. Less than 1 meter below the property boundary wall (unless it is a fire wall)
 - e. Less than 5 meters sideways away from a switchable electric point or plug switch)
 - f. Light bulbs cannot be less than 1.5 meters above a gas bottle.

19. Other installation rules:
 - a. Only class 1 or 2 copper pipes, or other approved gas piping may be used (Note; this is not the same copper pipping as used by plumbers)
 - b. Copper pipes going through a wall must be sleeved;
 - c. Approved flexible gas hose may not be more than two meters long and may not go through any partition (including wood, dry wall, cupboard wall etc.)

20. A Certificate of Compliance for Gas Appliances must be obtained from the installer and kept at the unit at all times.

21. A copy of the Compliance Certificate for Gas Appliances must be handed in at Reception.

22. By signing this application form, the applicant acknowledges having read, understood, and accepted the General and Specific Terms and Conditions associated with this application.

Applicant Signature..... Date.....

Application Approved Declined

Signatures

Chairman Infrastructure Committee Date.....

Chairperson Aesthetics Committee..... Date.....

General Manager Date.....

Comments

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Checklist

- Signed Application
- Quotation from supplier installing
- Specifications included in quotation
- Plan of unit with proposed positioning
- Installer qualified

Inspection

- Installation satisfactory
- Compliance certificate received
- Inspected by:
- Signature:
- Date: