

Circular 20 of 2017



Dear Residents,

What a year we have had! So many new people moving in and new Service Providers that started in the last few months.

We would like to wish all our Owners and Residents **Merry Christmas and a Happy New Year!!** May 2018 be a fantastic year full of love and laughter.

1. Thank You Box

We have residents each year who feel they would like to contribute to saying Thank You to all the staff on site. Therefore each year we have a Thank You Box at Reception.

If you would like to thank the staff for all their hard work during the year please use the box.

The Thank You contribution will be divided equally amongst all staff, Catering, Gardeners, Cleaners, Marty's Maids, Maintenance and all the CSI Office Staff. You may only see the front office staff, but please think about the backroom staff working equally hard that make the wheels turn and who you never see, be it catering, gardeners, or cleaners on common property. The Thank You Box will be in Reception from 1st November until the 20th of December.

On behalf of all the Staff, a huge thank you to all the Residents.

2. Medical Assessments & Spare Key

Sister Lungi will be annual medical assessments throughout the whole Village as per the rules of the Village, MOI point 20.15.

Spare key as per the MOI under Rules 22.2 states that a spare key needs to be handed in at Frail Care.

If you do not leave a key at Frail Care they will not be able to assist you when you are in need. Leaving a key at your neighbour is not the correct procedure as the Medical staff will not be running around trying to find your key or to try and wake up your neighbour. It needs to be handed in at Frail Care where a book is filled in when you sign your key in and out. The key cupboard itself is locked as well as the door to the medicine room. If you are in the habit of locking your bedroom door at night, you need to hand in that spare key as well....and you need to take the key out of the bedroom door at night as well, unless you don't mind them breaking down your door in an emergency.

3. Martie's Maids

We are only doing bookings until the end of February 2018 to avoid confusion should we not be re-appointed as Managing Agent. If we are successful we will open the bookings again for the rest of 2018.

4. Feeding of birds

This is a plea to all residents especially in the apartments to please stop feeding the birds. We are receiving a tremendous amount of complaints from all the apartment blocks.

Can I suggest that you put something shiny on your balcony in order to turn the birds away? This has worked on the balconies that have done that - for example a CD taken out of its holder.

5. Maintenance Work

John and Sam are getting extremely busy with residents asking them to do jobs inside their units. It was decided that work that takes less than 15 minutes like hanging a picture or moving something around in your unit or tuning your TV will not be charged for. If the work takes longer than 15 minutes you will be charged accordingly. The fee will be R25 for every 15 minutes.

These jobs will only be done on a Thursday.

Emergency work like security, water and electricity will be done immediately

8. Pests in Apartments

It has come to my attention that many apartments are struggling with cockroaches. This is a concern to me as all the blocks can be infested. I am therefore requesting those residents to please contact a pest control company to get rid of those pests.

We will be spraying the passages and geyser cupboards again.

The inside of the unit is your responsibility as the owner or tenant of the unit.

We have had a quote from a Pest Control company that comes highly recommended.

The normal costs for the entire unit (not just the kitchen area) are :

Apartments:		Houses:	
One bed	R185	-----	
Two beds	R255	Two beds	R385
Three beds	R325	Three beds	R425

Reception has the contact details.

He does not use a spray, but a gel, so all pets, food and other items will be super safe.

And if they return, he will as well – naturally free of charge.



9. Reception Office hours

Please remember that the Reception will be closed on all the public holidays before and after Christmas. We have put up notices to inform you of those dates.

Please can I suggest that you buy an extra token for electricity so that you have a spare one during this time?

16 December CLOSED

23 December CLOSED

25 & 26 December CLOSED

1 January CLOSED



If you are going away over the festive season please drive carefully and enjoy your trip and be Safe!

Tracy-Lynne Daling
General Manager