

23 January 2017

Circular 1 of 2017

Dear Residents,

Welcome back to all our residents who went away over the Christmas break!

I am sure that 2017 will be a fantastic year for the Village!

1. **THANK YOU**

On behalf of all the Staff we would like to say a HUGE THANK YOU to all residents who donated in the Tip Box. All the staff appreciated the gesture immensely.

2. **KITCHEN**

Please see attached document with regards to the Saturday Brunches.

Remember about the Cake table in the dining room on Fridays from 2pm – 4pm

3. **APARTMENTS**

- Rubbish needs to be put out before 8am Monday to Friday so that the cleaners can collect it in the morning. PLEASE DO NOT PUT YOUR BAGS OUT AFTER 8AM AS THEY WILL NOT BE COLLECTED.
- We have had a few complaints at Reception with regards to **washing hanging** on balconies. This is not allowed if you are seen putting your washing out you will receive a warning thereafter a fine.

4. **MARTY'S MAIDS**

The owner of Marty's Maids has informed us that she is **INCREASING** her prices for the first time in almost 2 years.

This will be **effective from the 1 March 2017**. In other words when you book in February for March you will be charged the new rate.

New Rate

2 hours will be R80

3 hours be R120

5. **SECURITY CHANGES AT THE GATE**

We have made a small change at the gate at night for residents when you come in after 8pm.

You can no longer use the Resident entry after 8pm when the gates are closed.

You need to use the Visitors side and use the intercom to announce yourself.

Once you have announced yourself the guards will open up the gate for you.

This is an extra security measure that we have put in place to minimize any potential threat.

6. **DOG OWNERS**

As most of you are aware we have a Guard Dog and Handler on site that patrol throughout the Village throughout the night. These patrols are along the boundary fences.

We urge residents who walk their dogs after 7pm to please walk your dogs in the street and not against the boundary fence.

7. **UP-COMING EVENTS**

21st of January 2017 Musical Quiz at 6pm at R30 per person

13th February 2017 Monthly Talk - The Powerful Gift of Me by Mabel Terblanche at 3pm

8. **NEW RESIDENTS**

Welcome to all new Residents! I am sure you will enjoy the Village and all it has to offer. Can all new residents please ensure that Reception has all your information by completing the following?

- Personal information sheet
- General and Bus Indemnity
- Medical Wallet (behind your door)

9. **APPLICATIONS**

This is just a friendly reminder to all residents (owners and tenants) that if you want to do anything on the outside of your unit you need to fill in an application form. This application form needs to be approved by the relevant committee before you can proceed.

10. **SELLING AND RENTING OF UNITS**

This is a friendly reminder to all Owners wishing to Sell or Rent their units. Please make sure that you get all the information form Reception that you will need to give to your tenant or new owner.

The most important one is that all owners and tenants need to go for a medical assessment before signing a purchase agreement or a rental agreement. Appointments can be made either through the Frail Care 010 596 5011 or Dr. Office 010 596 5495.

When using Rental or Sales agents please make sure that they register at Reception so that we can ensure they have all the information they will need.

Please remember that we do have a website for Olivedale where we post all information and newsletters. You can also get all the application forms from the website. The web site address is:

www.olivedalervt.co.za